

**Job Title:** Head of Partnership Programmes

**Company:** [64 Million Artists](#)

**Type:** Permanent, Full Time (full time is a 4-day week at 100% salary).

**Annual Salary:** £35-42k dependent on experience

**Reports to:** CEO

**Workplace:** As an organisation we would require you to travel to our London office once a week at your own expense. Any national travel required for workshops will be covered by the company.

**Remote working allowance:** £100 per month

**Holiday:** 20 days plus bank holidays, your birthday, August (company-wide 4 weeks off) and Christmas closures (between Christmas and New Year)

**Closing date:** Monday 27th March 9am

**Interviews:** w/c 24th April

**Contact:** [laura@64millionartists.com](mailto:laura@64millionartists.com)



### **The Role**

We believe that everyone is creative and our work focuses on embedding cultures of creativity in workplaces, communities, educational settings, homes and more across the country. We have a programme of public work but 80% of our income is earned from programmes commissioned by clients ranging from universities to local councils to workplaces of all kinds.

This is a really exciting time for the organisation as we embark on a new strategic direction. Our Head of Training and Development is leaving us after 6 years so there's a great opportunity to build on what they've developed alongside the team whilst bringing your own ideas and experience.

This role will lead on the creation, development and management of our client facing programmes ranging from workplace culture programmes, community programmes commissioned by councils and new areas of interest. You will listen to briefs from clients and work with the CEO, our team and associates to germinate ideas for programmes before working with participants to co-create them and see them into reality.

A large part of the role will also be nurturing new relationships with clients, and supporting the CEO to spot new opportunities for the work we do. You will need an entrepreneurial mindset and enjoy networking, responding to briefs, developing ideas and pitching them to clients.

You will also work alongside our Head of Academic Programmes who has a similar role specifically managing our work with Universities.

The role will include the following responsibilities:

- Managing existing programmes of work - including workplace culture and place-based community programmes
- Building and maintaining positive relationships with current and potential clients
- Bringing in new work for the company - writing proposals and delivering pitches
- Managing and supporting facilitators and coaches to deliver programmes - developing training and mutual learning opportunities for them
- Recruiting new facilitators and coaches where necessary
- Designing and costing newly commissioned programmes - bringing in associates to support delivery where necessary
- Working with our Research Associate to evaluate the impact of programmes
- Contributing to future company strategy and developing new ideas
- Working alongside the Head of Academic Programmes to share ideas and practice

### **Skills and experience**

We are keen to build a diverse team, so there is no single route you will need to have taken to apply for this role. You may never have worked in the cultural sector before, though you will have a commitment to everyday creativity, an entrepreneurial mindset and demonstrate that you are a strong self-starter. These skills may have been built in a range of professional roles but also through personal experiences like caring, volunteering or leisure activities.

We are trying to build a team reflective of a wide range of experiences, backgrounds and personalities to ensure the best possible team to support the organisation. We are actively encouraging applications from People of Colour, men, d/Deaf and Disabled applicants, and those outside of London, as these are all growing areas of our network.

### Essential

- Programme management of a diverse portfolio of work
- Entrepreneurial skills - coming up with ideas for new programmes and pitching them to potential clients
- Experience of managing relationships with clients
  
- Experience designing and/or delivering inclusive, people-centred programmes
- Experience of contributing to organisational strategy at a senior level
- Demonstrable commitment to Diversity, Equity and Inclusion
- Understanding and experience of co-creation, co-design and co-production
- Passion for Everyday Creativity
- Strong communication and interpersonal skills, being an approachable team player who enjoys working in a small team
- Aligned with our [values](#)

### Desirable

- Facilitation skills (This is not a requirement for the job, but if you were interested in delivering some programmes, this would be an asset)
- Experience working with an organisation which runs training/learning in workplaces
- Experience and/or networks in sectors outside the cultural sector

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### About us

At 64 Million Artists we believe that everyone is creative and that when we are creative we can make positive change in our lives and in the world around us. Over the last 8 years we have mainly been working in 4 key areas:

### Creative Challenge Programmes & Resources

We run free, UK-wide online programmes like The January Challenge and The Weekly Challenge to kickstart creativity and wellbeing. Over 50,000 participants took part in The January Challenge (TJC) 2023, either as individuals, or in school groups, youth and community groups, hospital settings, workplaces and families. We also coordinate and run free packs and resources to inspire anyone who wants to run their own creative activities, share their work and be part of a supportive community.

### Training & Development

We facilitate culture change through creativity. Our bespoke support benefits clients such as King's College London, University of Edinburgh, Great Places Lakes and Dales, Culture 24, A New Direction and School for Social Entrepreneurs.

Our aim is to embed creativity in new settings and leave a legacy by empowering connectors to then go on to train and develop others. We have also run public webinars for facilitators and community leaders wishing to develop their knowledge and skills working with groups, as well as co-creation and community leadership programmes.

### **Spaces and Places for Creativity**

With our partners, we co-create programmes for positive change by activating everyone's creativity. Many of these are based in local communities. We've worked with Leicester Ageing Together on social isolation and creative ageing, YoungMinds on mental health, and Coventry 2021 on citizen-led culture. We've also worked with local authorities in Gateshead, Cumbria, Crewe, several London Boroughs, and Hull during their City of Culture year in 2017.

### **Policy & Research**

We collaborate with academic partners such as King's College London and UCL, and development agencies such as Arts Council England and Arts Council Wales to undertake research into key issues around everyday creativity. We have contributed to national policy in the area and are included in a range of broader research publications from organisations such as Baring Foundation, Culture Health and Wellbeing Alliance and the Centre for Cultural Value. This is an area of our work we are keen to grow and develop.

We are a team of 7 (soon to be 8) based across London and the South East and South West of England. We work predominantly remotely and deliver work across the UK. We have a wide range of associates that help us deliver our work. We are a [values-led](#) and people-centred organisation. The wellbeing of our team and associates is always central to the way that we work and we are committed to supporting every team member to thrive within the organisation.

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### **Application process**

Please fill in the online [Application Form](#) and [Equal Opportunities](#) Form by **Monday 27th March 9am**. Please do not send CVs because we anonymise candidates and ask application questions to minimise unconscious bias in the process.

Interviews will be held w/c 24th April (online). Please advise us in your application if you are unavailable on this date for any reason.

If you would be helped by any reasonable adjustments to our application process, please don't hesitate to contact Laura Saxton on [laura@64millionartists.com](mailto:laura@64millionartists.com).

We will be running 2 Zoom webinars to help people to find out more about the job and to answer any questions people might have. These will take place on:

Tuesday 7th March 12.00 - 12.45 [[sign up](#)]

Thursday 16th March 9.00 - 9.45 [[sign up](#)]

\*Please note: You may be aware that we advertised for a Head of Learning and Facilitation in Autumn last year. For many reasons, although we saw some amazing candidates, this process didn't result in an appointment. Instead, because of subsequent changes in the team we have split into 2 roles - Head of Academic Programmes (filled) to focus on our Universities work and this role. This role has been remodelled to look for a candidate that is focused on programme development rather than being someone who would also deliver that work. Whilst we are open to the possibility that they might deliver, this is not our primary goal for this appointment.